

D3502 通訊錄電子平台操作說明:

網址: <https://d3502-member.org.tw>

1. 帳號是依據各社提供的 email 或 riid 或手機號碼建置(請洽各社執秘), 首次登入或變更密碼時, 請輸入帳號後, 選擇【首次登入/變更密碼/忘記密碼】按鈕



The image shows the login page for Rotary District 3502. At the top, there is the Rotary logo and the text "Rotary District 3502". Below this, there are two input fields: "帳號" (Account) and "密碼" (Password). The "帳號" field contains the text "d3502@yferp.com.tw", which is circled in red. The "密碼" field has a placeholder text "請輸入密碼(不分大小寫)" and a toggle icon. Below the input fields, there are two buttons: "登入" (Login) and "首次登入/變更密碼/忘記密碼" (First login/change password/forget password). The second button is circled in red.

2. 選擇【首次登入/變更密碼/忘記密碼】按鈕後, 會先進入個資宣言, 請選擇【我已閱讀並同意】鈕, 進入密碼修建功能.



The image shows a page titled "個人資料蒐集、處理及利用告知事項" (Personal Information Collection, Processing and Use Notice). The text explains that the system platform is for managing members, sharing information, and providing services, and that personal information is only used for the system and not shared with others. It also states that the system will take appropriate security measures to protect personal information and that users must not use the system for illegal activities. At the bottom, there are two buttons: "我已閱讀並同意" (I have read and agree) and "不同意" (Disagree). The first button is circled in red.

3. 首先請先點選【發送認證碼,請看手機簡訊】後, 會發送簡訊至您的手機, 簡訊內容為【宇峰電腦發送 d3502 通訊錄電子平台驗證碼為:xxxxxx】。若於 1 分鐘內沒有收到簡訊, 始可再重按【發送認證碼,請看手機簡訊】鈕, 若一直沒有收到簡訊, 請與各社執秘確認手機號碼是否正確.



The image shows a page for sending a verification code. At the top, there is the Rotary logo and the text "Rotary District 3502". Below this, there are four input fields: "帳號" (Account), "驗證碼" (Verification code), "新密碼" (New password), and "確認密碼" (Confirm password). The "帳號" field contains the text "D3502@YFERP.COM.TW" and the "驗證碼" field contains the text "宇峰3502". The "驗證碼" field is circled in red. Below the input fields, there are two buttons: "確定" (Confirm) and "離開" (Leave). Below the buttons, there is a red text "發送訊息結果" (Send message result).

4. 將手機收到簡訊的驗證碼輸入至下方的認證碼地方。緊接著建立新密碼，並請於 5 分鐘內進行密碼變更作業，否則認證碼會失效
5. 密碼規則為:8-12 碼，包含英文字母與數字(不分大小寫)



Rotary District 3502

帳號: D3502@YFERP.COM.TW 宇峰3502

認證碼: 619108 [發送認證碼, 請看手機簡訊](#)

新密碼: [顯示/隱藏](#)

確認密碼: [顯示/隱藏](#)

[確定](#) [離開](#)

認證碼已發送至您的手機。

6. 密碼修建好，會直接至登入作業畫面，請輸入帳號及新建立密碼，即可開始使用電子通訊錄平台



Rotary District 3502

帳號: 請輸入帳號(不分大小寫)

密碼: 請輸入密碼(不分大小寫) [顯示/隱藏](#)

密碼設定完成，請使用新密碼登入。

[登入](#) [首次登入/變更密碼/忘記密碼](#)

↓

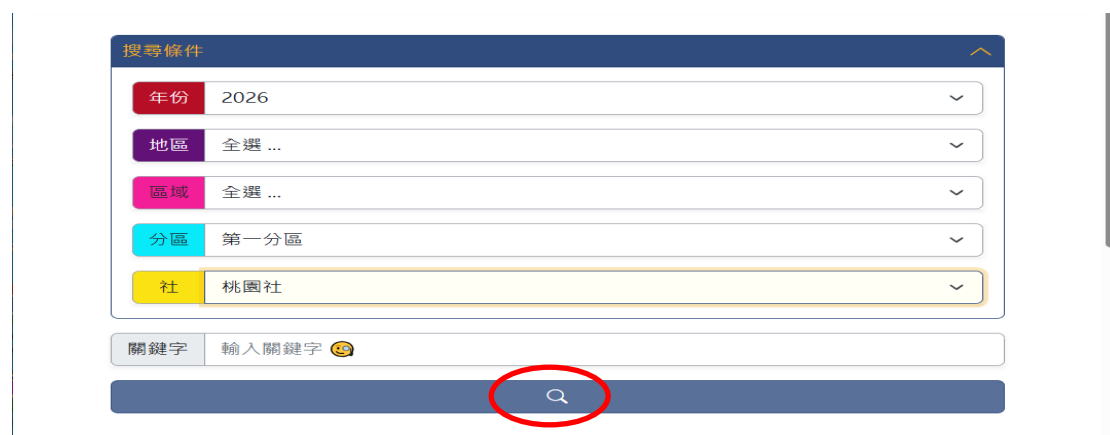
Rotary District 3502

帳號: d3502@yferp.com.tw

密碼: [顯示/隱藏](#)

[登入](#) [首次登入/變更密碼/忘記密碼](#)

7. 以下是平台 web 搜尋畫面, 按下【搜尋條件】即會展開(如下圖), 年份, 地區, 區域, 分區, 社等選項, 依據你的需求選擇, 選擇完畢後,按【】鈕即可進行搜尋.
8. 也可在關鍵字欄輸入你欲搜尋的關鍵字, 但關鍵字不包含分區及社名



9. 選擇畫面的右上角【紙 本】鈕,即會進入電子通訊名錄頁面,也就是原先紙本的名錄.



The screenshot shows the top navigation bar of the Rotary District 3502 website. On the left is a QR code. In the center is the Rotary logo and the text 'Rotary District 3502'. On the right is a blue button with a PDF icon and the text '紙 本' (Paper), which is circled in red. Below the navigation bar is a search section with a dropdown menu labeled '搜尋條件' (Search Conditions), a text input field labeled '關鍵字' (Keywords) with a placeholder '輸入關鍵字' (Enter keywords) and a smiley face icon, and a blue search button with a magnifying glass icon. Below the search section is a large, light gray '搜尋' (Search) button with a magnifying glass icon.

10. 選擇畫面的右上角【搜 尋】鈕, 即會進入通訊名錄資料庫搜尋頁面



The screenshot shows the top navigation bar of the Rotary District 3502 website. On the left is a QR code. In the center is the Rotary logo and the text 'Rotary District 3502'. On the right is a blue button with a magnifying glass icon and the text '搜 尋' (Search), which is circled in red. Below the navigation bar is a dropdown menu labeled '年度' (Year). Below the dropdown menu is a footer section with the following text: '國際扶輪3502地區辦公室' (International Rotary 3502 District Office), '電子化平台客服信箱：d3502@yferp.com.tw' (Digital platform customer service mailbox: d3502@yferp.com.tw) with an envelope icon, '電話：0936-216283' (Phone: 0936-216283), and '本系統已獲中華民國新型專利' (This system has been granted a new patent by the Republic of China).